



Vacancy – Planning Supervisor (Electrical/Instrumentation)

This is an excellent opportunity for a self-motivated individual to join a successful chemical manufacturing Company with over 60 years of chemical manufacturing heritage and an established reputation for excellence. Briar Chemicals is focused on providing the best contract manufacturing and site services to customers in the agrochemical, fine and specialty chemical industries. Based in Norwich, Norfolk, Briar Chemicals is a leading large scale chemical company delivering customers' needs utilising its broad asset and technology base underpinned by its quality driven project management.

We currently have a vacancy in the Engineering department for an Electrical/Instrumentation Planning Supervisor. The role will be to supervise a team of technicians to perform all routine and breakdown maintenance across disciplines in a safe and efficient manner that supports the continuous operation of plants on the Norwich site.

Major tasks and responsibilities include:

- Owning the 'live' schedule to the agreed planning horizon and available resource, for internal and external support.
- Closing completed service calls within CMMS adding relevant completion text.
- Reporting incomplete and missing calls to the relevant Engineering personnel.
- Ensuring safety critical inspections are completed with minimal plant disruption.
- Ensuring all online PM routines are completed within the required time frames.
- Prioritising new and existing service calls with relevant Engineering personnel.
- Publishing and delivering the agreed work schedule with the business to minimise re-planning, adopting right first time.
- Arranging 3rd party site visits, adding them to the schedule and supporting with internal resources or permitting where required.
- Perform isolations & prove dead on low Voltage systems.
- Gathering data to aid continuous improvement.

Qualifications & Experience required

The successful candidate will:

- Possess a recognised Electrical Qualification, have a working knowledge of COMPEX and able to demonstrate technical knowledge and previous experience in a supervisory role.
- Be able to demonstrate a working knowledge of planning within an engineering context, and be able to lead continuous improvement and reliability programs to improve system reliability and reduce plant downtime of production systems.
- Be an effective communicator, computer-literate, with the ability to manage resources and prioritise requests from the business.
- Be responsive, proactive, and have a detailed technical understanding as well as experience of planning to ensure delivery of "best in class" maintenance for the Asset Owners.

- Have excellent oral and written communication skills and be experienced in using planning tools and maintaining an asset management system in a timely manner so it's accurate, complete and representative of work performed.

Additional Information

This is a permanent, full-time role, Monday to Friday, 39 hours per week.

What we can offer you

Statutory, regulatory and trade specific training can be provided to support development in this role.

In addition to a competitive salary, we offer the following benefits:

- 25 days' annual leave plus Bank Holidays.
- Group Personal Pension scheme - we will match your contributions, plus 2% extra, up to a maximum of 10% employer contribution
- Contributory Private Healthcare scheme
- Employee Assistance Programme
- Life Assurance
- Cycle to Work scheme
- Free, onsite car parking

If you are interested in this exciting role, within a highly regarded, privately owned and successful chemical manufacturing company, then please apply in writing to Human Resources, Briar Chemicals Ltd, Sweet Briar Road, Norwich NR6 5AP or email HR.office@briarchemicals.com submitting a detailed CV and covering letter, stating why you believe you are a suitable candidate.