

## Vacancy – Information Communications Technician Apprentice

With over 60 years of chemical manufacturing heritage and an established reputation for excellence, Briar Chemicals is focused on providing the best contract manufacturing and site services to customers in the agrochemical, fine and specialty chemical industries. Based in Norwich, Norfolk, Briar Chemicals is a leading large scale chemical company delivering customers' needs utilising its broad asset and technology base, underpinned by its quality driven project management.

We currently have a vacancy for an Information Communications Technician Apprentice to join our IT department.

Reporting to the IT Manager, key tasks of this role include:

- Learning how to provide technical support.
- Assisting with projects and support activities where possible.
- Learn how to handle incoming Helpdesk phone calls and emails.
- Manage the Helpdesk system, ensuring calls are handled with appropriate timescales.
- Learn to resolve first line support queries, and assist IT colleagues with more complex issues.

### Qualifications and Attributes

The ideal candidate will possess good GCSE grades in English, Maths and ideally a science-related subject too.

The following attributes are important for this role:

- Passion for all things IT-related
- Eagerness to learn
- Excellent time-keeping
- Honesty
- Reliability
- Team player
- A 'can-do' attitude

## **Additional Information**

This vacancy is for a two year Fixed-Term Contract and is open to applicants of all ages.

The successful candidate will complete an Information Communications Technician Apprenticeship during their tenure, lasting a minimum of 22 months, providing the opportunity to develop an IT career and perhaps progress to a higher-level qualification.

This is a great opportunity to gain varied IT skills and experience whilst supported by talented colleagues, in a fast-paced environment. Aside from the Apprenticeship we may also offer other training courses to develop the successful candidate's skills.

## **What we can offer you**

In addition to a competitive salary we offer the following benefits:

- 25 days' annual leave plus Bank Holidays.
- Group Personal Pension scheme - we will match your contributions, plus 2% extra, up to a maximum of 10% employer contribution.
- Non-contractual company bonus
- Contributory Private Healthcare scheme.
- Employee Assistance Programme
- Life Assurance
- Flexitime
- Cycle to Work scheme.
- Free, onsite car parking.

This is a full-time role - Monday to Friday, 39 hours per week.

The closing date for this vacancy is 25 August 2022.

**If you are interested in this exciting opportunity, within a highly regarded, privately owned and successful chemical manufacturing company, then please apply in writing to Human Resources, Briar Chemicals Ltd, Sweet Briar Road, Norwich NR6 5AP or email [hr.office@briarchemicals.com](mailto:hr.office@briarchemicals.com) submitting a detailed CV and covering letter, stating why you believe you are a suitable candidate.**